

## Shalden Parish Council

### Parish Council Meeting, Wednesday 25<sup>th</sup> May 2022 at 8pm

Dear Councillor, You are hereby summoned to a meeting of Shalden Parish Council for the transaction of business set out below. This meeting is being held at Shalden Village Hall.



Katherine Horton, Clerk to the Council 18<sup>th</sup> May 2022

#### AGENDA

##### 1) Welcome

##### 2) Apologies for Absence

##### 3) Appointment of Chair and signature of Acceptance of Office

**4) Declarations of Interest.** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary or personal interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter

##### 5) Approval of Minutes of the Council Meeting held on 26<sup>th</sup> January 2022.

##### 6) Matters arising from the last Minutes

##### 7) Parish Council Finances/Administration

###### a) Correspondence

- Annual Parish Meeting suggestion
- Planning
- Queen's Jubilee Canopy

###### b) Financial summary for January to March 2022.

###### c) Financial summary from April to May 2022 and in addition:

- i) Notification of Payments made under Item 14 of the Financial Regulations since the last meeting
- ii) Notification/authorisation of other payments

- Q1 Salary for Clerk
- Fee for Mowing of Rec

###### d) Internal Audit report: to confirm audit has taken place and consider what actions may be required as a result of the audit.

###### e) To complete the External Audit requirements for 2021/22.

###### f) To approve the CIL report for 2021/22

###### g) To consider the allocation of a Grant under for Shalden Village Hall to use for Jubilee celebrations

###### h) To review and then accept the following policies/documents for 2022/23:

- i) Asset Register for 2022/23
- ii) Financial Regulations for 2022/23
- iii) Statement of Internal Control 2022/23
- iv) HPC Risk Analysis 2022/23

##### 8) Public forum: Adjournment of the meeting for 15 minutes to allow the public to raise questions

**8) Chair's update**

**9) To receive a Report from County Councillor Kemp-Gee**

**10) To receive a Report from District Councillor Costigan**

**11) Village Hall** – update from Cllr Hartgill

**12) Recreation Ground**

a) Update from Clerk on maintenance costs and usage.

b) To decide whether AFC should be invited to hire the Rec for the 2022/23 season.

c) To consider how to progress the conversation about the future of the Recreation Ground and how residents will be informed and engaged about the possible project

**13) Items for next agenda**

**14) Date of next meeting** – 20th July 2022, 8pm

Katherine Horton (Clerk)

18<sup>th</sup> May 2022